

SDLN Executive Committee Meeting Minutes
August 18, 2010
9:00am – 11:00am CT

Members Present: Nancy Sabbe, Patty Andersen, Ethelle Bean, Ronelle Thompson, David Gleim, Dan Siebersma, and Warren Wilson

Also Present: Nina Mentzel, Nichole Golinvaux, Colleen Kirby

Minutes: Bean moved approval of July 15 minutes. Sabbe second. All present voted aye. The minutes will be posted.

Executive Director Report:

Training update: Mentzel went to Sioux Falls and conducted the following training sessions: BranchOut, ALEPH v20 Updates, ILL training for remote libraries with 9 participants and a site visit in Chamberlain. She also conducted 3 WebEx sessions for AquaBrowser last week with over 55 participants and conducted a site visit with BHS to review ILL before school starts. Looking forward to SDLA and determining what our plan will be there.

Budget Update: These materials and any changes will be presented to the Advisory Council meeting in September.

FY10 Budget – Updated with the anticipated billing not yet received from Rapid City Public and Rawlins Public. Their payments are being processed and there is no reason we shouldn't be getting those soon.

FY11 Budget – Some 2010 numbers need to be updated. Discussed greatly reduced member fees from Rapid City Public; there is enough money reserved to absorb the impact this year.

Proposed FY12 Budget and related Proposed Member Fees – Removed Rapid City Public, Dakota Valley Schools, Madison Central Schools and Huron High School from the formula. There appears to be a discrepancy in the actual numbers for 2010. Wilson will work on correcting these numbers and clarifying. Wilson explained the amounts on the line items. Need to change line 25 to Hardware Maintenance instead of SUN Maintenance. Wilson will send out an adjusted FY12 Budget.

Bean **moved** approval of proposed FY12 Budget with proposed changes. Sabbe second. All present voted aye. **Motion carried**

Unfinished Business:

v.20 Migration: Wilson will announce at the Advisory Council meeting that the v.20 migration has been completed. We still have some problems but will continue to work through those. The question was asked: was it worth working with Grupo Maya? Wilson commented that yes it was and he would recommend using them to help with future migrations. Wilson is working with staff and Grupo Maya to review the migration and list "lessons learned."

AquaBrowser: Mentzel announced that it is LIVE! SDLN will continue to work on modifying and customizing it as needed. The black list issue was discussed. Upon investigation and discussion Mentzel put a 7 word black list in place based on George Carlin's list of words not allowed on television; it can be removed at any time if desired. Mentzel will email a list of the words to the EC for further review. It is believed that the black list applies worldwide with AquaBrowser users but Mentzel will verify.

Thompson **moved** to approved current black list. Sabbe second. Everyone present voted aye. **Motion Carried**

Remote member fee subcommittee report: Divided current remote members into categories using the population served with 2500 users as a standard. Will defer further decisions about the issue until EC retreat is scheduled.

Executive Committee Ballots: Due by Sept. 1

SDLA Update: Minitex has arranged for webinar with Marshall Breeding on 21st at 9:30-noon CT. On Wednesday, September 22, Ex Libris will host a Regional Directors meeting from 10AM -1PM including lunch. Carl Grant and Tate Nunley will be the featured speakers. Ex Libris will be the sole host for the dessert reception on Wednesday evening. Please make a point of saying thank you to ExLibris representatives during the day for their contributions.

Records deletion policy: This is the first reading of the policy. Wilson explained that this is the current practice and he would like to put it into policy for everyone to follow. Please review with your staff and we will discuss further at Sept. meeting.

Retreat: Possibly sometime in October after new members take office. Please think about a date; will discuss further at Sept. meeting.

Upper Midwest Ex Libris Conference: Minitex will no longer be hosting this event. ODIN has accepted responsibility to coordinate the next conference in 2011, normally these are held every two years. Since Minitex is stepping away, this will likely mean more involvement by SDLN; Sioux Falls has been mentioned for 2013 in conjunction with SDLA/NDLA/MPLA Tri-conference.

The next Executive Committee meeting will be September 9, 2010 at 9:00am CT (8:00am MT).

Additional notes added: There is an appearance by Stephen Abram in ND in October and would like to bring him to Sioux Falls as well.

The meeting adjourned at 11:08am CT