

SDLN Executive Committee Minutes

July 19, 2012

9:00am – 11:00am CT

Attendance: Nancy Sabbe, Warren Wilson, Patty Andersen, Elvita Landau, Ronelle Thompson, Ethelle Bean

Also in attendance: Nina Mentzel

Approval of minutes: Ethelle moved to approve July 5 minutes. Patty second. Discussion followed regarding changes. All in favor voted Aye. Minutes have been approved and will be posted to the website.

Executive Director

General Update: SDLN staff working with BHS on fees for space use. There has been some reallocation of office and machine room space.

Training Update: Nina conducted training sessions in Huron and Brookings. Topics included ALEPH and electronic resources. WebEx sessions are scheduled for next week on electronic resources statistical reports and a site visit to Lead in early August.

Budget Update: FY12 YTD - We will have final figures when the year-end stats are available.

Unfinished Business

RFP Update: Discussion included:

Contacting member libraries

- Updating SDLN listservs to ensure all members receive timely updates
- Web site will be modified to allow member libraries to update contact information as necessary

Systems librarian knowledge

- Necessary to review specifics of system
- SDB Systems Librarian, Fei Xu asked to provide input
- SDLN staff providing input

Consultant contracts

- Randy Dykhuis contract in process via BOR
- Jodie Barker contract in place

EC Elections: One additional nomination for at-large position received from Robert Russell, NSU. Need to get updated information from candidates. Ballots will be sent out next week.

New Business

Review FY14 Proposed Budget: Discussion of expenditures, need to review along with fee spreadsheet when that is prepared. Interest fluctuates; those figures will not be available until fall.

Advisory Council Meeting: Need to begin planning for discussion at SDLA.

Meeting adjourned at 9:40 am CT

Next Meetings: August 16th 9-11 CT, September 20th 9-11 CT