

SDLN Executive Committee Minutes

April 17, 2012

9:00am – 11:00am CT

Attendance: Dan Siebersma, Sam Gingerich, Warren Wilson, Patty Andersen, Elvita Landau, Ronelle Thompson, Nancy Sabbe, Ethelle Bean

Also Present: Jodie Barker, Nichole Golinvaux, Anne Moore, Nina Mentzel

Approval of March 22, 2012 Minutes: Elvita moved to approve. Ethelle second. **Motion Carried.** Minutes will be posted.

Executive Director Report:

General Update - WDT has dropped from Full to Remote and will become a branch of RCP in the Fall. ALEPH was down this morning as a result of the ORACLE table space being full. The job that runs in order to clean out the table space stopped running. Sean Crooks is looking into how to prevent this happening again.

Training Update - Nina has been working on updating our ALEPH training documentation for the new web page. She will be doing a program at Branch Out next month: a general presentation with common problems and a time for questions and answers.

Budget Update - FY12 YTD Full member fee revenues are down a little but remote member revenues are up considerably. The ALEPH Software and SFX/Metalib support cost has been reduced considerably due to the two year agreement discount. The personnel line reflects the bonus paid to SDLN employees in March as per Legislature decision.

Reserve Account - This is the updated FY12 Reserve account summary. With all FY12 expenses there will still be a balance of over \$700K. This document will be shared at the Advisory Council meeting. Explanation of the "carry forward" line will be added.

Unfinished Business:

SDLN Website - The SDLN staff is starting to take this over from the designer. There are some changes that are currently being made and it is getting close to being populated. We will reveal it at the Advisory Council Meeting.

RFP Update –

- Task Force update - The task force supplied a summary and recommendations to the Executive Committee. They looked at all six vendor responses and compared their abilities with the desires from the surveys. They found that none of the systems meet ALL of the criteria at this time. Discussion of the recommendations followed.
 - Three vendors were chosen to be invited for demonstrations. SirsiDynix, Equinox and OCLC
 - Discussion of cloud based instead of a stand-alone system
 - ILL functionality is imperative
 - Concern noted about inability of many of the systems to accommodate the two time zones
- Demo Dates - RFP task force will try to schedule demos on three consecutive days between May 21st-24th.

Advisory Council Meeting - This will be an opportunity to ask questions about the RFP process and give any comments. Task Force members are requested to attend the meeting. The first paragraph of the Task Force summary will be edited and those documents will be behind the password provided to Advisory Council members.

New Business:

Database renewals & statistics - Nina sent the EC members a link and password to access their library's statistics.

Next Meeting: Monday April 23, 2012 9:30 CT is tentative if vendor demo information is available.
Confirmed next scheduled meeting for May 17th 9:00 CT.

Meeting adjourned at 9:18am MT