

SDLN Executive Committee Minutes

January 31, 2013

10:00am – 12:00pm CT

Attendance: Nancy Sabbe, Ethelle Bean, Ronelle Thompson, Daria Bossman, Elvita Landau, Warren Wilson, Sam Gingerich, Patty Andersen

Also in attendance: Nina Mentzel, Nichole Golinvaux

Approval of minutes: One sentence in budget paragraph was inaccurate and removed. Motion to approve as amended by Ethelle. Nancy second. Motion carried.

Executive Director:

General Update - Annual UPS preventative maintenance is being conducted today as well as usage of the generator. Warren visited with Steve Elfstrand from MNSCU. They are live on v.21 and working on v.21.1 which has the RDA enhancements. Steve also said that U of Minnesota was an early adopter for ALMA and are planning to go live next fall. East Grand Forks Public library came up on MNSCU's Evergreen instance.

Training Update - WebEx session for Todd County Schools regarding SDLN electronic resources was conducted and had 33 participants. ALEPH inventory sessions are scheduled for February. Nina has been working with remote libraries and also on training the student intern, Krystal, on ILL to help people with those requests. Nina is also working on how-to documents for weeding in ALEPH and working in conjunction with SDSL on a comprehensive weeding training presentation.

Budget Update - FY13 YTD Anticipating the ongoing full member fees to be down about \$30,000. This is offset by the remote member fees being over budget by \$20,000. The interest income was off by \$35,000 which will create some negative variance; a transfer from reserves to cover any shortfall will be determined at the end of the fiscal year. Expenses appear to be in line at this point.

Unfinished Business

RFP Update

OCLC Contact - Information and questions were sent to OCLC. Warren sent an update to the Executive Committee last week but has not heard back. A list of questions was prepared by SDLN staff to ask the list of additional references when that list is provided.

SLiC Update – Conference call last Tuesday. They were informed that Warren would be working with OCLC to resolve some of the remaining questions. List of questions prepared by SDLN was shared. It was proposed that an in-person meeting be scheduled between SLiC and the EC. Proposed dates for an in-person meeting are February 22nd and March 1st. Ronelle will extend the invitation to the SLiC group.

New Business:

RDA Implementation - There are two options for implementing the RDA as shown on the document provided by Nina. Both options would take approximately 2 weeks of work. The easiest option is to upgrade to version 21. Questions raised on the financial cost of both options. There will be no financial cost with the version upgrade unless unforeseen problems occur that would require the assistance of Grupo Maya. SDLN's recommendation is to do the upgrade to v.21.1. The Executive Committee agreed to move forward with the version upgrade. SDLN Staff will proceed in the test environment.

SB14 Update – The Senate bill is waiting to be scheduled in the House Committee.

Next Meeting is confirmed for February 21, 2013 at 9am and a possible in-person meeting on February 22nd in Sioux Falls. The in-person meeting might change the 2/21 conference call.

Meeting adjourned: 10:50am CT

DRAFT