SDLN Executive Committee Minutes
April 15, 2010

Members Present: Patty Andersen, Nancy Sabbe, Ethelle Bean, Ronelle Thompson, Warren Wilson, Sam Gingerich, David Gleim, Dan Siebersma

Members Absent:

Also Present: Nina Mentzel, Christy Couch, Colleen Kirby

Minutes: Thompson moved approval of the March 18, 2010 minutes. Bean seconded. All present voted aye. The minutes will be posted.

Executive Director Report
Aleph Update: SDLN Staff continues to have monthly calls with Ex Libris regarding outstanding issues that have been reported.

Training Update: Mentzel completed MetaLib User Interface training and SFX Management training for libraries that have individual instances. Mentzel has scheduled systems librarian and remote ILL training in April and will schedule WebEx sessions in May for ALEPH version 20 updates.

Budget Update: 2010 budget was reviewed; no issues of concern, no changes other than personnel

Unfinished Business
OPAC Overlay Contract: The contract has been signed and sent to ProQuest/Serials Solutions. We expect the initial implementation call in the next week.

Library Mergers: Staff is continuing to work on some outstanding data problems with the Augustana/Seminary merger.

V.20 Migration: Luis from Grupo Maya encountered a problem with the OPAC and submitted an SI to ExLibris, he wants to resolve this issue prior to moving forward with testing. Grupo Maya has installed the new version of ORACLE, ALEPH versions 19 and 20, all on test servers and testing had been going very well until the issue with the OPAC. The scheduled go live date will depend on how critical the issue is, we are still looking at switch to production over the Memorial Day weekend. The system will not be completely down during the switch over.

Advisory Council Agenda: Thompson sent a draft to the group and will add the following items: Tri-State Meeting to be held in the fall, Election scheduled for fall (Thompson, Andersen, Sabbe completing terms)

New Business:
Help Desk Software: Staff members are looking at software to replace Clientele. The new software is web-based, more user friendly and open source. Users will be able to follow progress of submission themselves and not have to wait for staff.

OCLC Record Use Policy: Thompson and Bean reviewed the OCLC draft document and asked staff at Augustana to review it as well. Their opinion is that this document is much better than the previous one. As the review by OCLC is in the comment stage, Mentzel will send favorable comment to the regional member of the OCLC Global Council.

Privacy Policy: A preliminary report was received from Mary Kraljic and Cathy Enlow including a documentation of their work and recommendations for member libraries. The group discussed the difference between a local library's policy and SDLN's role regarding circulation records.

The next Executive Committee meeting has been scheduled for May 20 at 9AM CT.

The meeting adjourned at 9:30 AM CT.